

UASH Petition for Late Add/Drop

Name: _____ Date (term/year): __/__/____

UID: _____ Status: _____ Option: _____

Adviser's Name: _____ Adviser's Email: _____

Your email address: _____

If you do not wish to be advised of the Committee's decision by email, check this box and write your mailing address or campus mail code here. (UASH does not provide this information personally or by phone.) _____

IMPORTANT NOTES

- ◆ Your petition must be submitted to the Registrar's Office **by 1 p.m. on the first day of term**. Late submissions will be held until the next UASH meeting.
- ◆ All information provided on this form is CONFIDENTIAL and will not be shared with anyone other than the members of the UASH Committee.
- ◆ Please read the Guidelines for Preparing and Submitting Late Add/Drop Petitions, in the UASH Handbook §3 before writing and submitting this petition.

1. List the course(s) you wish to late add/drop:

Course Number & Name	Term/Year Taken	Instructor	Action (add/drop)

2. Explain why you wish to late add/drop these courses. (Attach a separate sheet of paper.)

3. Check that you have included the following with your petition:

- Signed Add/Drop card, date-stamped by the Registrar's Office
- Adviser Comment form
- Note(s) from Instructor(s), if appropriate
- Other information, if appropriate (see Guide to Late Add/Drop Petitions in the UASH Handbook, §3).

Signed: _____

Date: _____

UASH Adviser's Comment Form

Student's name: _____ Email: _____

Status: _____ Option: _____

Type of Petition: _____ Submission date: _____

Adviser's Name: _____ Adviser's Email: _____

To the student: Please fill out the information above the bold line, and give this form to your adviser together with a copy of your petition. This Comment Form should be submitted along with your petition.

To the adviser: Your advisee is preparing to submit a petition to the UASH (Undergraduate Academic Standards and Honors) committee. Please read the petition, discuss it with your student, and fill out and sign the form below. Any comments you might have will be very helpful to the Committee.

I have spoken with _____ about this matter and I

do

do not

support his/her petition.

Comments:

Signed: _____

Date: _____